# St Paul's C of E Primary School

**Topic: Communication** 



Following the analysis of the parent questionnaire and previous parent forum meetings we will be sending a termly information sheet about a chosen subject at St Pauls. The aim of the letter is to ensure you are kept up to date with changes and to ensure communication is as clear as possible. If you have any suggestions for a subject or topic please contact Miss Lee.

## **Parents evenings**

You will be invited to meet with your child's teacher two times during the school year where you will have the opportunity to discuss their progress, attitude to school and have the opportunity to ask questions.

## Friday open mornings

You are invited every Friday into your child's classroom to look at displays, books and any other work your child wishes to share with you. This isn't a time to meet with the teacher but feel free to wander around the classrooms and discover all the excellent work our pupils produce.

## Changing year groups, transition meetings.

When your child is entering a new Key stage you will be invited to meet the new team of teachers who will run a presentation evening where all new routines and activities will be introduced along with the staff.

## **Additional needs**

If your child has been receiving additional support in school you will be invited into a further 2 meetings to discuss their progress.

#### Letters

You will receive a number of letters throughout the school year.

Every half term you will receive the school newsletter.

In EYFS you will receive a weekly newsletter. , this is added to our website weekly.

In KS1 and KS2 you will receive a termly newsletter informing you of your child's topic areas and any extra information you need for the term.

### If I have a concern, what do I do?

There are a number of ways you can communicate with the school:

- Ring the office to make an appointment with your child's class teacher or team leader.
- F.mail the school.
- Come to the office and they will ring your child's teacher to make an appointment.
- Ring or come into see Ms Cyprys, family worker, who is available on Monday mornings for longer meetings.
- Come to the office to make an appointment with Ms Sorohan.
- If you have any concerns about your child's learning and wish to meet our special needs teacher, Miss Power, please ring to make an appointment.

For more information you can visit our website under the Notice Board tag and then go into the policies section.

## Open day

In the summer term all parents are invited into school to collect your child's end of year report. During the open afternoon the hall will be filled with local community groups and secondary schools and you will have the opportunity to complete the parent questionnaire which keeps us informed about the views of all parents.

## Website

Our website is full of useful information including: Policies, calendars, staff lists, menus, our curriculum, expectations, performance data, photographs and much more.

## Workshops and information giving

There are a number of workshops that happen during the year to help you support your child's learning so far these have included:

- Reading and writing meeting for EYFS.
- Internet safety.
- Maths course for parents
- KS1 maths and literacy open mornings where parents can observe teaching of phonics and number and take away useful resources.

Please look out for future events!