

St Paul's Primary PTA Meeting

Tuesday 20th June @ 2PM

Present: David Woodhams, Charlene Plant, Jacqui Cyprys

1. Apologies: Melissa Whelan, Holly Shanahan, Caroline Mathole and Rebecca Payne

2. Actions from the last meeting

2.1 Banking admin

John is waiting for confirmation that he has on-line access to the account. Then John will be able to give David access and therefore be able to manage the account easier on-line. **Action: JD**

2.2 Panto at Christmas

Due to the cost of a Panto being costly it was felt that PTA funds raised could be better spent elsewhere, at the moment. **Action: Keep details on file**

2.3 Website

Vicky has kindly agreed to maintain the PTA website page. However, updates given to Vicky need to be in their final form ready for uploading. Adam and/or Eve to forward PTA FB photos to Vicky so she can upload onto website page. It is also necessary to ensure that only children who can have their photographs published are included on the website. David will speak to Adam and Eve regarding uploading photographs. **Action: DW & AP/VN**

3. Traverse Wall & Road Safety Latest

3.1 Traverse wall

Installation of the wall is complete. The floor surrounding the climbing wall needs to be finished. Feedback so far from the children is – they can't wait to get on it! **Action: JH/DW**

3.2 Road Safety

Josie has asked Highways department to quote on extending to the lines or placing 'barriers' around the 'pencilled' crossing to make the crossing safer and more effective. Josie is discussing the idea of having rails put up either side of the pencil to deter people parking too close and over the pencil crossing. **Action: JH**

Discussions are currently taking place between three local schools including St Paul's to share the cost of a traffic warden.

David has started a e-petition on the Manchester City Council website following several car collisions in the area. The petition calls for traffic calming measures to include the Parsonage Road area by the school. David is encouraging the whole school community to get behind the petition. There are over 30 signatures already, the aim is to get over 100. David to send the link to the petition out with the minutes. **Action: DW**

4. Summer Fete

The summer fete will take place after school on Friday July 7th.

In the run up to the fete:

Raffle tickets will go on sale before the fete. £1 for a strip. Jacqui will look to sell tickets after school on Tuesday 27th. David will ask for volunteers to sell tickets in the mornings during the week of the fete. Charlene will produce a poster to advertise the raffle prizes. **Action: DW & CP**

It was decided not to run the chocolate fountain stall.

Charlene will do a cake donation flyer. **Action: CP**

Parfits shop: Charlene will do the shop for tuck shop on Wednesday July 5th. **Action CP**

David to ask John to prepare floats. David will arrange printing of price listings. **Action DW**

Punching Balloons: DW to ask Josie if they are worth doing. **Action: DW**

Ice creams. David to ask Josie whether we should arrange to sell ice cream **Action: DW**

David to forward the fete layout drawing and volunteers list to Josie. David ask Sainsburys again for a donation. **Action: DW**

Savory food will consist of chips, lots of chips. Josie to ensure we have enough. **Action JH**

Aliya Porter will be sorting the toys and books out on Wednesday July 5th. **Action: AP**

5. Charity Commission Return

David has completed and filed the return for another year.

6. New Parent evening

The new parent evening is scheduled for June 22nd 6.30 until 8pm. Holly has kindly volunteered to attend the evening to represent the PTA. She will hand out PTA packs and give a small talk about the PTA, and what it does for the school and the students. In addition – Holly will hand out Easyfundraising flyers – Charlene will produce flyers and literature. Holly to meet with David prior to the evening. **Action: HS & DW & CP**

7. A.O.B.

July 13th is when the student reports card will be available for parents to collect. Should the PTA do a Pop up Café? **Action: DW&JH**

**Next meeting to be held at St Paul's School.
To Be Confirmed**