

MEETING:	Parent/ Carer Forum Group Meeting	Date of Meeting:	07/03/2019
LOCATION:	St Paul's CE Primary School – Resource Room	Time of Meeting:	2.30pm-3.15pm
PRESENT	Miss Lee, Miss Norbury, Ms Oliver, Mrs Aoun, Mr Randhawa, Mr Shanahan, Mrs Bayliffe-Smith, Mrs Tweedie, Mrs Wellard, Mrs Good		

AGENDA
<ol style="list-style-type: none"> 1. Welcome and Introductions 2. Lunchtimes 3. Home Learning Challenge – School holiday

No.	Item	Discussion/Feedback	Action
1	Welcome and Introduction	<p>Miss Lee welcomed all parents to the meeting, introduced herself and asked all present to quickly introduce themselves to the group.</p> <p>Miss Lee quickly went over the outcomes of the last parents forum:-</p> <ul style="list-style-type: none"> • Children have been included more in the school newsletter (sharing their views on school trips etc) • We have a suggestion box in the hangar area. Parents hadn't seen this and felt it would be useful to send it out the next letter or send out a text message. • We had a GDPR parent drop in, 1 parent attended. 	Send a text/letter about the suggestion box
2	Lunchtimes	<p>Miss Lee quickly ran through the routines of outside play during lunchtime.</p> <ul style="list-style-type: none"> • Everybody is grouped into key stages (e.g. EY's, KS1, LKS2, UKS2) and have set times to use each zone • Each team has a playleader who organises games/activities • EY's stay in their own fenced area and are supervised by 5 members of staff • KS1 have a team of 3 lunchtime organisers • LKS2 and UKS2 have a team of 6 lunchtime organisers • EY's lunchtime activities mirror what they are learning in class that day • The activity rota for all other children is discussed in One Voice (children get to ask/choose what they would like to be on the rota) • The pitch area is used for sports games, the rest of the playground has non-ball games and under the hangar area is a craft table and board games/reading books. <p>The parents felt the positives their children talk about at home are rounders (football, tennis etc) and the craft table. The parents said it was nice to know lunchtimes was so organised and structured. It would be good to include the lunchtime activities in the newsletter so that parents knew there are different options for the children to choose from. Parents was happy to know that year 1/2 children was not always on the pitch area and they had time to be able to do other activities. Matt said school only have a small amount of playground space and</p>	Send a letter to parents with the lunchtime activities

		<p>the way it was used/split into zones was creative. Parents wasn't sure of their classes lunchtime organiser and felt it would be nice to celebrate them or introduce them to parents.</p> <p><u>Lunchtime Buddies:</u> Lunchtime buddies are on a weekly rota and wear a high vis vest. Children who would like somebody to play with can stand at the buddy stop, buddy bench or approach a child wearing a high-vis.</p> <p>Parents felt this was a sad thing and that their child had nobody to play with, we explained it is seen as more as a positive and that children might not want to play the game their friends are playing so it helps them to try different things and mix with older children.</p> <ul style="list-style-type: none"> - Parents asked if children are encouraged to eat their food and if they can rush their food in a few minutes to go outside to play - Tables and Floors are dirty 	<p>Look at ways we can introduce/celebrate lunchtime organisers</p> <p>It was felt that the eating time of lunchtime should be added to the next agenda as this was quite a big topic</p>
3	Home Learning Challenge – school holidays	<p>Parents were asked if they liked the new Home Learning Challenges that are sent home at the end of the half term to be done over the holidays. It is sent home with a knowledge organiser.</p> <ul style="list-style-type: none"> - Parents liked the option and tips for work to do during the holidays but felt it shouldn't be pushed, especially to younger children - Some parents didn't receive the letter so asked if a text could be sent so they didn't miss out - Children was quite competitive with the work that they did do and it made other children feel bad if they didn't take part <p>The topic of homework was then talked about;</p> <ul style="list-style-type: none"> - Could the homework be more linked to the topic - Make home work more of a challenge rather than just English and maths - Could it be explained clearer <p>It was agreed that homework would be added to the next agenda to give more time to talk about it.</p>	<p>Send a text reminder incase parents don't receive the letter.</p> <p>Add homework to the next agenda.</p>
		<p>The meeting ended at approximately 3.15pm. Miss Lee thanked everyone for the attendance and for sharing their views.</p> <p>The next agenda will include homework and the dining side of lunchtime.</p>	